

BELLEVILLE HENDERSON CENTRAL SCHOOL

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Adams, New York 13605
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BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES February 13, 2023

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (7): John Allen, Anthony Barney, Roger Eastman, Dennis Jerome, Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager, and Sally Kohl, District Clerk.

Absent: Board Member, Kyle Gehrke

Members from the community/guests: Kurt Gehrke, Sarah Zehr, Kathy Sidmore, Caroline Peterson, Sarah Sugden, Ann Colby, and Members of the Senior Class

AMEND THE AGENDA

Resolved that this Board of Education amend the agenda to add resolution #10 to the agenda.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 6-0

AMEND AGENDA

PRESENTATIONS

- Senior Trip Presentation
Neva Bettinger presented three different options for the Senior Class trip. The class will have a meeting to decide where they are going and bring an itinerary to the Board for the March 6th Board meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

CALENDAR OF EVENTS

2/10	6:00 pm	Frontier League Playoffs-BV Basketball at JCC
2/11	9am-2pm	FFA District 6 Speaking Contest at JCC
2/11	10 am-1 pm	Volleyball Tournament Sponsored by Senior Class
2/12		Sectional Seeding
2/13	3:00 pm	Grade Level Meeting
2/13	7:00 pm	Board of Education Meeting-Library

2/14		Valentine's Day
2/15	3:00 pm	Technology Committee Meeting
2/16	10:09 am	Safety Committee Meeting
2/20		President's Day Holiday (no school)
2/21-24		Winter Recess
3/1	6:30 pm	PTO Meeting-Library
3/2	6:00 pm	Booster Club Meeting-Library
3/4	2:00 -3:30 pm	Staff vs. Student Basketball Game
3/6	7:00 pm	Board of Education Meeting-Library
3/8	3:00 pm	Curriculum Council Meeting
3/9	3:00 pm	Health and Wellness/Pro-Social Committee Meeting
3/9	6:00 pm	Spring Sports Parent Meeting
3/10 & 3/11	7:00 pm	School Musical Shrek Rescheduled for 3/24 &25
3/13		JV and Varsity Spring Sports Begin
3/13	3:00 pm	Grade Level Meeting
3/16	10:09 am	Safety Committee Meeting
3/17		Progress Report (Grades 3-12) Distributed
3/20		Superintendent's Day
3/24	7-10 pm	School Dance-Sponsored by Senior Class canceled
3/24	7:00 pm	School Musical Evening Performance-Shrek
3/25	2 pm	School Musical Matinee-Shrek
3/25	7:00 pm	School Musical Evening Performance-Shrek

COMMUNITY OF CARING UPDATE

There was no community of caring to report.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:

A. MINUTES

BHCSD Board of Education Meeting Minutes from February 2, 2023

B. WARRANTS

Manual Warrant-3

Warrant #11B

Warrant #11C

C. CSE/CPSE RECOMMENDATION(S)

Report on recommendations from the Committee on Special Education:

Student numbers: 99211238, 99211537, 99211222, 099210977, 99211283, 99211466, 99211299, 99211297, 99210654, 099210752 and, 99211418.

This report is on file with Erica Pettit, Chairperson of the Committee on Special Education.

**BH BOE MEETING MINUTES
2/2/2023**

WARRANTS

**CSE/CPSE
RECOMMENDATIONS**

D. BUILDING/TRANSPORTATION USE

Danielle Donie, Girls Basketball Program, requests the use of the gymnasium and concession stand for a Staff vs Student Basketball Game on Saturday, March 4, 2023. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Motion made by: Kristin Vaughn
Seconded by: Anthony Barney

Motion Carried: 6-0

PERSONNEL

2. APPOINT VARSITY BASEBALL COACH

Resolved, upon the recommendation of the Superintendent, that this Board of Education appoints Paul Gibbs as Varsity Baseball Coach for the 2022-2023 school year.

Motion made by: Roger Eastman
Seconded by: Anthony Barney

Motion Carried: 6-0

3. APPOINT MODIFIED BASEBALL COACH

Resolved, upon the recommendation of the Superintendent, that this Board of Education appoints William Magovney as Modified Baseball Coach for the 2022-2023 school year.

Motion made by: Kristin Vaughn
Seconded by: Adam Miner

Motion Carried: 6-0

4. APPOINT VARSITY SOFTBALL COACH

Resolved, upon the recommendation of the Superintendent, that this Board of Education appoints David Green as Varsity Softball Coach for the 2022-2023 school year.

Motion made by: Roger Eastman
Seconded by: Anthony Barney

Motion Carried: 6-0

5. APPOINT MODIFIED SOFTBALL COACH

Resolved, upon the recommendation of the Superintendent, that this Board of Education appoints Katie McGrath as Modified Softball Coach for the 2022-2023 school year.

Motion made by: Adam Miner
Seconded by: Roger Eastman

Motion Carried: 6-0

BUILDING USE

**APPOINT VARSITY
BASEBALL COACH-PAUL
GIBBS**

**APPOINT MODIFIED
BASEBALL COACH-WILLIAM
MAGOVNEY**

**APPOINT VARSITY
SOFTBALL COACH-DAVID
GREEN**

**APPOINT MODIFIED
SOFTBALL COACH-KATIE
MCGRATH**

6. APPROVE SUBSTITUTE CLEANER

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves **Anthony Sorbello** as a substitute cleaner.
IT BEING UNDERSTOOD, that **Mr. Sorbello** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kristin Vaughn
Seconded by: Anthony Barney

Motion Carried: 6-0

NEW BUSINESS

7. PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH BHTA

Resolved, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement regarding remote learning for the 2022-2023 school year with the Belleville Henderson Teachers' Association.

Motion made by: Roger Eastman
Seconded by: Dennis Jerome

Motion Carried: 6-0

8. PERMISSION FOR SUPERINTENDENT TO SIGN MOU WITH CCE

Resolved, that his Board of Education give permission for the Superintendent to sign the Memorandum of Understanding regarding the roles and responsibilities in the administration of the 21st Century Community Learning Center program during the 2022-2027 funding cycle, with Cornell Cooperative Extension Association of Jefferson County.

Motion made by: Roger Eastman
Seconded by: Kristin Vaughn

Motion Carried: 6-0

9. BOND FOR 2023 CAPITAL IMPROVEMENT PROJECT

WHEREAS, the qualified voters of the Belleville Henderson Central School District, Jefferson County, New York (the "District"), at a special meeting duly called and held on February 2, 2023, did vote and adopt a proposition authorizing a project including, but not limited to, reconstruction, improvements and energy efficiency improvements to the Belleville Henderson Central School Building and grounds and Bus Garage, include related site work, utilities, mechanical, plumbing and electrical, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work (collectively, the "Project") at a total estimated cost not to exceed \$4,435,500 and obtain the necessary funds by using (i) available State building aid, (ii) \$350,136 from the District's Capital Reserve Fund and (iii) to the extent necessary, the levy of a tax which is hereby voted in the amount of \$4,085,364, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$4,085,364, and a tax is hereby voted to pay the principal and interest on said obligations when due; and

**APPROVE SUBSTITUTE
CLEANER-ANTHONY
SORBELLO**

**PERMISSION FOR
SUPERINTENDENT TO SIGN
MOA WITH BHTA**

**PERMISSION FOR
SUPERINTENDENT TO SIGN
MOU WITH CCE**

**BOND FOR 2023 CAPITAL
IMPROVEMENT PROJECT**

**BOND FOR 2023 CAPITAL
IMPROVEMENT PROJECT
cont'd**

WHEREAS, the District is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District's Board of Education has reviewed the potential impact of the Project upon the environment as required by the Regulations and by resolution adopted December 5, 2022 determined that the Project is a Type II action as defined in SEQRA which requires no further review under SEQRA; and

WHEREAS, the District now desires to authorize the Project and financing of the cost thereof; and

NOW, THEREFORE BE IT RESOLVED, ON FEBRUARY 13, 2023, BY THE BOARD OF EDUCATION OF THE DISTRICT, (BY FAVORABLE VOTE OF NOT LESS than two thirds of all members of said board of education) AS FOLLOWS:

Section 1. Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, fixtures, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$4,435,500 and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$4,435,500 and the plan of financing includes (i) spending any available state and federal aid, (ii) using \$350,136 from the District's Capital Reserve Fund and (iii) the issuance of serial bonds in the aggregate principal amount not to exceed \$4,085,364 and the levy and collection of taxes on all the taxable real property in the District, to the extent necessary, to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. It is hereby determined that the requirements of SEQRA have been met.

Section 2. Bonds and bond anticipation notes, including renewals thereof, of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$4,085,364 to finance said appropriation for the Project.

Section 3. The following additional matters are hereby determined and declared:

(a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;

(b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an

**BOND FOR 2023 CAPITAL
IMPROVEMENT PROJECT
cont'd**

action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents, including a financing agreement with the Dormitory Authority of the State of New York, if applicable, and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Theodore A. Trespasz, Jr., Esq. is appointed bond counsel to the District for the Project.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspaper having general circulation in the District and designated the official newspaper of District for such publication.

Motion made by: Roger Eastman
Seconded by: Anthony Barney

Motion Carried: 6-0

ADDITIONAL RESOLUTION HANDCARRIED TO MEETING

10. APPROVE AMENDED POLICY #5414

Resolved, that upon the recommendation of the Superintendent, this Board of Education approve the first reading and waive the second reading of amended Policy #5414-Federal Uniform Grant Guidance

Motion made by: Adam Miner
Seconded by: Roger Eastman

Motion Carried: 6-0

POLICY
REVIEW POLICIES

Policy #3220-Use of Service Animals

- Ms. Collins recommended changes to this policy
- Policy #3220 will be brought back to March 6th meeting with revisions

Policy #8250-Animals in the School (Instructional Purposes)

- Reviewed with Board/No changes

Policy #8251-Therapy Dogs

- Reviewed with Board/No changes

**BOND FOR 2023 CAPITAL
IMPROVEMENT PROJECT
cont'd**

**ADDITIONAL RESOLUTION
HANDCARRIED TO MEETING**

**APPROVE AMENDED
POLICY #5414**

Date: February 13, 2023

FOR THE BOARD'S REVIEW

Draft (updated 2/8/2023) of 2023-2024 Instructional Calendar

- Spring Break was moved from April 1-5 to 4/22-26
- Ms. Collins will bring calendar to March 6th meeting for Board approval

ADMINISTRATIVE REPORTS

Business Manager's Update

- Mr. Magovney presented preliminary 2023-2024 budget presentations on athletics and special education. He answered any questions the Board had.

Principal's Update

- Mr. Storey gave an athletic update to the Board on winter sports schedules and reported the Varsity Teams have qualified for NYSPHSAA Scholar Athlete Award.
- Mr. Storey also reported on the public release of 2018 Cohort 2022 Total Cohort Graduation Rate and 2022 High School Pathways to Graduation Data. He provided a snapshot of the recent graduation rates. This information is also available on nysed.gov.
- He informed the Board on a Bible Study group lead by students.
- In addition, with parent permission, Mr. Storey shared that Hayden Allen was recognized with the Student of the Quarter from BOCES for the second quarter in his Welding I class. Congratulations to Hayden.

Superintendent's Update

- Ms. Collins shared with the Board a report regarding the 2023 Capital Improvement Project from Steve Staveski, SEI Architect. Mr. Staveski is working on an AIA Owner Architect Agreement for Ms. Collins to review and sign.

UPDATE TO BOARD OF EDUCATION QUESTIONS

There were no questions from the Board.

Roger Eastman and Dennis Jerome attended the JLSBA Legislative Forum at BOCES and reported that it was well attended by legislative members. Discussion included electric busses and minimum wage increases.

President Allen reported to the Board that CSEA and Management Confidential negotiations are underway as their contracts expire June of 2023.

PUBIC PARTICIPATION

Kathy Sidmore and Caroline Peterson provided comments and concerns regarding the contingency budget, raising the tax cap and being more transparent with budget information.

ADJOURNMENT

Resolved, that at 7:50 pm, this meeting be adjourned.

ADJOURNMENT

Motion made by: Roger Eastman

Seconded by: Roger Eastman

Motion Carried: 6-0

Respectfully Submitted,



Sally Kohl,
District Clerk

BELLEVILLE HENDERSON CSD

ENC. #2

2/13/2023



Check Warrant Report For H - 3: January 2023 Capital Manual Warrant #3 For Dates 1/1/2023 - 1/31/2023

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
00	01/27/2023	6055	SEI Design Group	2021/2022 Capital Outlay		1,784.12
Number of Transactions: 1						Warrant Total: 1,784.12
						Vendor Portion: 1,784.12

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 1,784.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2-1-2023

Date

Mary Forester

Signature

claims Auditor

Title

BELLEVILLE HENDERSON CSD

ENC. #3

2/13/2023



Check Warrant Report For A - 31: January 2023 General Manual Checks Warrant #11B For Dates 1/1/2023 - 1/31/2023

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
57	01/04/2023	2844	Schryver, Bonnie	November-December 2022 Medicare Reimbursement		680.40
2058	01/04/2023	2255	United States Postal Service	February 2023 Capital Project Vote Newsletter-Bulk Mailing		656.20
2059	01/18/2023	2255	United States Postal Service	February 2023 Capital Project Vote Postcards-Bulk Mailing		618.94
2060	01/23/2023	5143	Ameritas Life Ins. Corp. of NY	TO REPLACE CK#20020 DUE TO POSITIVE PAY ERROR		3,333.32
2061	01/23/2023	1705	NYSSMA	REGISTRATION FEE/HOUSING FEE-DUGER		695.00
2062	01/23/2023	5643	BALDWINVILLE HIGH SCHOOL CHEERLEADING BOOSTER CLU	Registration Fee for Cheerleading Team		150.00
2063	01/23/2023	5644	FULTON CHEER BOOSTERS	Cheerleading Registration Fee		150.00
2064	01/24/2023	6427	Harvey, Richard & Melissa	2021 Refund of School Taxes SCAR		322.93
2065	01/25/2023	1705	NYSSMA	Registration for Sara Gleason for the All Eastern Music Conference		200.00
2066	01/25/2023	1040	Haylor, Freyer & Coon Inc.	Service Rendered		5,610.00

Number of Transactions: 10

Warrant Total: 12,416.79

Vendor Portion: 12,416.79

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$12,416.79. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2-1-2023

Date

Mary Fene...

Signature

Claims Auditor

Title

BELLEVILLE HENDERSON CSD

ENC. #4

2/13/2023



Check Warrant Report For A - 32: January 2023 ACH Payments General Warrant#11C For Dates 1/1/2023 - 1/31/2023

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
2023012000020	01/27/2023	2607	JEFFERSON LEWIS ET AL SCHOOLS HEALTH PLAN	JANUARY 2023		145,199.22
2023024000035	01/25/2023	1170	Jefferson Lewis BOCES	BOCES BILL BALANCES		391.70
2023024000036	01/25/2023	1170	Jefferson Lewis BOCES	Nov 2022 Bill		157,749.57
2023024000037	01/25/2023	1170	Jefferson Lewis BOCES	January 2023 Billing		177,629.13
Number of Transactions: 4					Warrant Total:	480,969.62
					Vendor Portion:	480,969.62

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$480,969.62. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2-1-2023

Date

Mary Forester

Signature

claims Auditor

Title